



TOTAL SYSTEM MAINTENANCE

INSIDE THE HOME

- ✓ CHECK THERMOSTAT AND SYSTEM OPERATIONS
- ✓ CALIBRATE THERMOSTAT (IF NEEDED)
- ✓ CHECK AND CLEAN FILTERS (IF WASHABLE)
- ✓ CHECK AIR FLOW AT EACH VENT
- ✓ CHECK DUCTS FOR CLEANLINESS

OUTSIDE THE HOME

- ✓ REMOVE TOP OF OUTDOOR UNIT AND REMOVE ALL DEBRIS
- ✓ ADJUST/TIE BACK ANY WIRING/TUBING TO PREVENT DAMAGE FROM VIBRATION
- ✓ CHEMICALLY CLEAN CONDENSER COIL FROM INSIDE OUT
- ✓ CLEAN CONDENSATE DRAIN LINE
- ✓ CHECK FAN MOTOR AND BEARINGS
- ✓ CHECK ALL ELECTRICAL CONNECTIONS
- ✓ CHECK CONTACTOR (POINTS) FOR WEAR AND TEAR
- ✓ CHECK RUN CAPACITORS FOR PROPER POWER OUTPUT
- ✓ CHECK START CAPACITORS FOR PROPER POWER OUTPUT
- ✓ CHECK ALL REFRIGERANT COMPONENTS FOR POSSIBLE LEAKS
- ✓ CHECK ALL PIPE INSULATION AT OUTDOOR UNIT
- ✓ CHECK ALL CIRCUIT BOARDS FOR BURN MARKS OR CORROSION

INSIDE AT INDOOR UNIT

- ✓ CLEAN AND TREAT DRAIN PAN
- ✓ CHECK FLOAT SAFETY SWITCH OPERATIONS
- ✓ INSPECT BLOWER WHEEL
- ✓ INSPECT BLOWER MOTOR AND BEARINGS
- ✓ CHECK BLOWER CAPCITOR FOR PROPER POWER OUTPUT
- ✓ INSPECT ALL WIRING AND CONNECTIONS
- ✓ CLEAN AND SANITIZE ENTIRE INDDOR UNIT

PROPER OPERATION CHECK WITH THE SYSTEM CLEAN

- ✓ CHECK ELECTRIC HEATER FOR PROPER OPERATION
- ✓ CHECK ALL DUCT CONNECTIONS FOR AIR LEAKAGE
- ✓ CHECK FOR PROPER DUCT PRESSURE
- ✓ CHECK ALL MOTOR RUNNING AMPS
- ✓ CHECK FOR PROPER VOLTAGES
- ✓ CHECK FREON PRESSURE
- ✓ CHECK COMPRESSOR STARTING AMPS
- ✓ TEST DEFROST TIMERS AND OPERATION
- ✓ CHECK SYSTEM OPERATION IN BOTH HEATING AND COOLING
- ✓ LEVEL OUTDOOR UNIT (IF NEEDED)